

LET'S GET START DIGITAL BUSINESS CARD MANUAL

This document contains information about setup of digital card in our website and it's related information.

➤ Registration

User need to do registration on our website to create Digital Business Card. Below are steps for registration.

1. Visit www.Letsgetstart.com
2. Click on Get Started in Left Navigation
3. Fill Below mention Information

REGISTER

Please Register to get your Digital Business Card absolutely FREE for a MONTH!

First Name _____

Last Name _____

Email ID _____

Mobile Number _____

Password _____

Confirm Password _____

Country
India

REGISTER NOW

Already Register! [CLICK HERE](#) to Login

MY ACCOUNT LOGOUT

LET'S GET START

HOME

WHY DIGITAL CARD

FEATURES

REVIEW

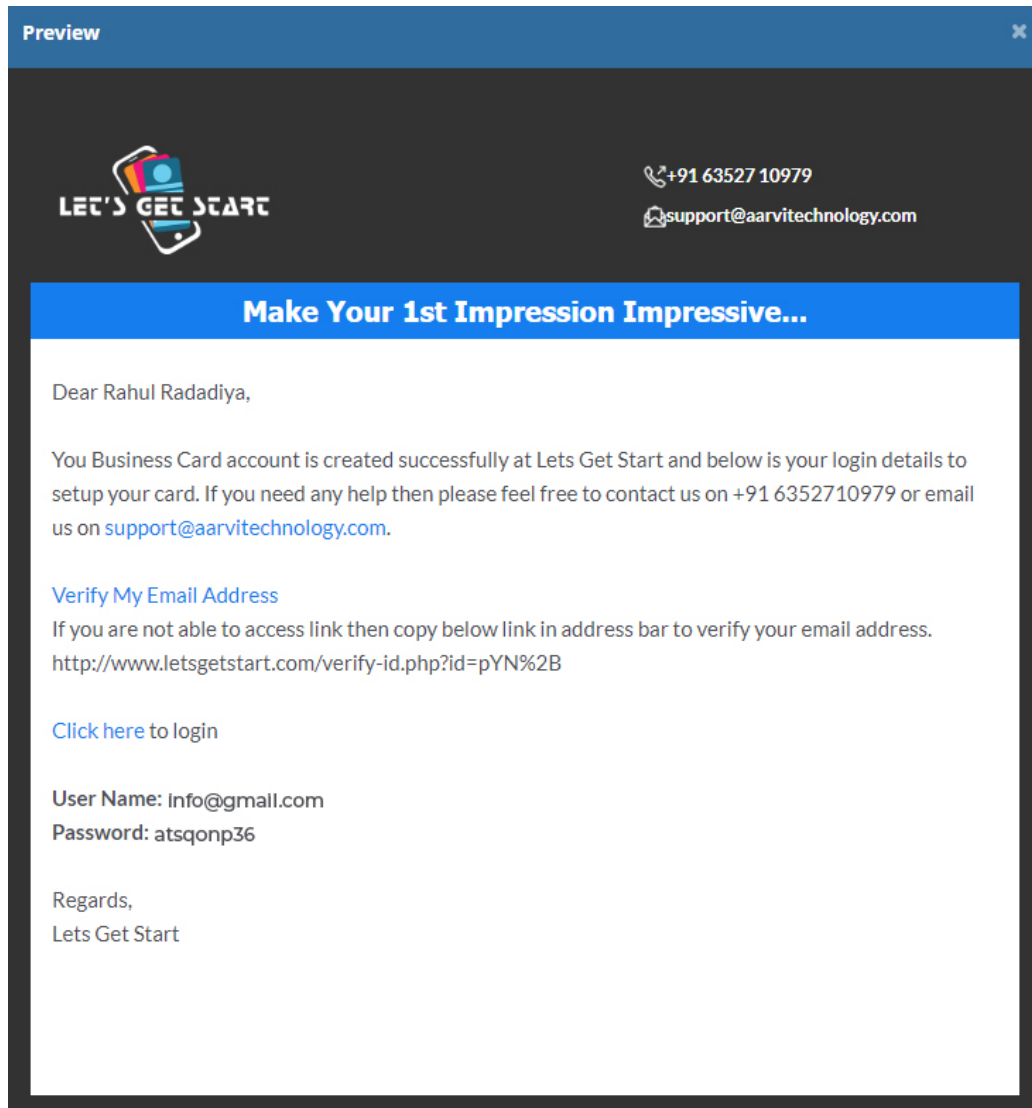
PRICING

GET STARTED

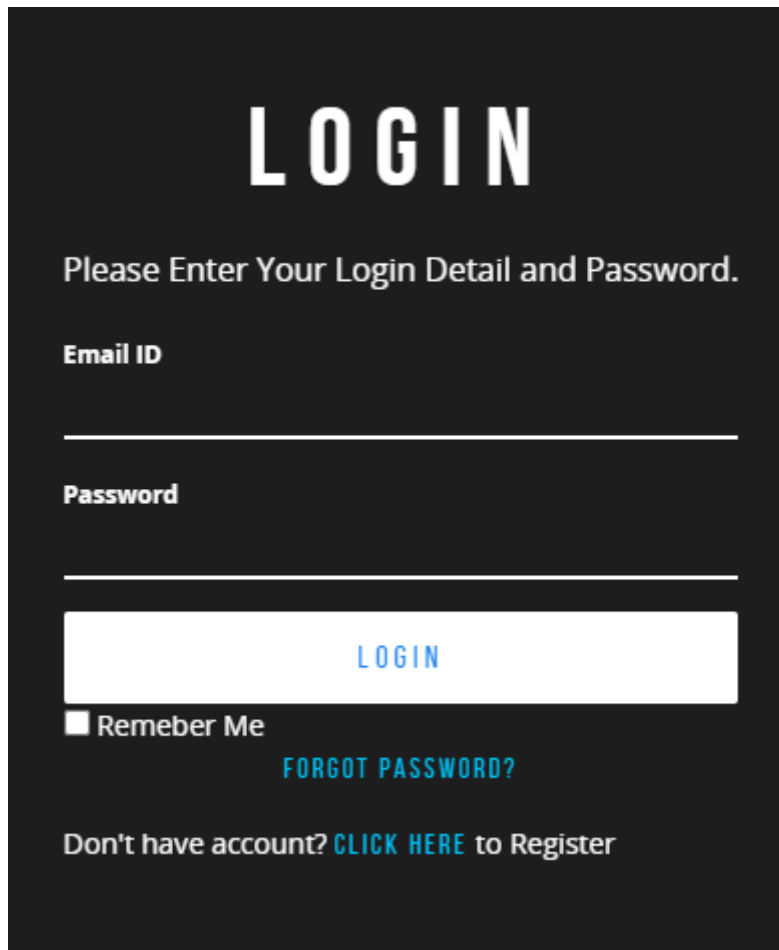
CONTACT

USER MANUAL

4. After you fill above form, we will send you one email which you have to use to verify your email address.



5. Above is verification mail, here you have to click on “Verify My Email Address” link and if you are not able to click on it then copy link and paste it in your browser to verify your email.
6. After Verification of Email address, Go to login page and enter information to login.

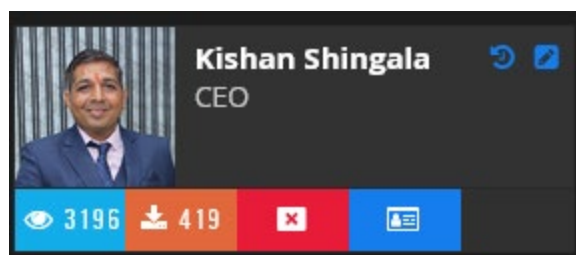


A dark-themed login form with the word "LOGIN" in large white letters at the top. Below it, a message says "Please Enter Your Login Detail and Password." There are two input fields: "Email ID" and "Password", each with a white underline. A white "LOGIN" button is centered below the fields. Under the button is a checkbox labeled "Remeber Me" and a link "FORGOT PASSWORD?". At the bottom, a message says "Don't have account? [CLICK HERE](#) to Register".

7. Now you have access to your account, and you are ready to setup your Digital Business Card.

➤ Card Setup

Now you are able to see that one card is already created for you based on your registration information's but this information is not sufficient, so you have to give more details to make your card more valuable.



1. **Personal Information:** This section contains your personal information and your URL for card setup.

[illegible]

- **Page URL** is name by which you can access your card E.g. If you enter “kishan” then you can access your card by <https://www.letsgetstart.com/kishan>. Once any name used for URL then it will not be allowed you to use for other user.
- **QR Code** is any kind of QR code which contain any kind of Information.
- **Member Bio** is a section in which you can write anything about you.
- **Template selection:** We also created 3 templates, you can select anyone as per your preference.

2. **Contact Information:** This section contains your contact information

CONTACT INFORMATION










Phone <input type="text"/>	Mobile* <input type="text"/> +91 <input type="text"/> 9328070037
Whatsapp <input type="text"/> +91 <input type="text"/> 9328070037	E-mail <input type="text"/> info@aarvitechnology.com
Website <input type="text"/> https://www.aarvitechnology.com	Location Link <input type="text"/> https://www.google.com/maps/place/Aarvi+
Embedded Map Link ? <input type="text"/> https://www.google.com/maps/embed?pb=!	Appointment Link <input type="text"/>

- **Location Link** is a link about your address which you can get from maps.google.com. If you provide this information, then your clients can directly open your location by clicking on your address.

- **Appointment Link:** If you are using any third party software by which your client can book their appointment with you then you can setup link in this section.

3. Our Products:

This section allow you to enter your product or services information.

OUR PRODUCTS					
Product Name	Image	Button Name	Product Link	Sort Order	
Semsto	<div>Choose File No...sen</div> 	View More	https://sem	1	
E-Token	<div>Choose File No...sen</div> 	View More	nolines.in	2	
Lets get Sta	<div>Choose File No...sen</div> 	View More	https://letsg	3	
Easy Constl	<div>Choose File No...sen</div> 	View More	https://easy	4	 










- **Product Name:** Enter your product's name

- **Image:** Upload photo or image which contain information about your product
- **Button Name:** Here you can define name for button which will appear with your products.
- **Product link:** You can setup product details and its landing page's link which user can access through business card.
- **Sort Order:** Use this field to define sequence in business card. Small number appear first.

4. Gallery:

This section help you to add images related with your business like your marketing materials, landing page images or any kind of photos.









GALLERY

Gallery Image	Sort Order
<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> <input type="button" value="Choose File"/> No file chosen </div> 	<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;">1</div> <div style="text-align: right;"></div>
<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> <input type="button" value="Choose File"/> No file chosen </div> 	<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;">2</div> <div style="text-align: right;"></div>
<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> <input type="button" value="Choose File"/> No file chosen </div> 	<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;">3</div> <div style="text-align: right;"></div>
<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> <input type="button" value="Choose File"/> No file chosen </div> 	<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;">4</div> <div style="text-align: right;">   </div>

5. Video:

You can add link of your youtube videos so user can access it easily.

VIDEOS

Title	Youtube Video Url	Sort Order		
<input type="text" value="Video 1"/>	<input type="text" value="https://www.youtube.com/"/>	<input type="text" value="1"/>		
<input type="text" value="Video 2"/>	<input type="text" value="https://www.youtube.com/"/>	<input type="text" value="2"/>		
<input type="text" value="Video 3"/>	<input type="text" value="https://www.youtube.com/"/>	<input type="text" value="3"/>		
<input type="text" value="Video 4"/>	<input type="text" value="https://www.youtube.com/"/>	<input type="text" value="4"/>		








Title: Enter title of video


Youtube Video URL: Enter URL of Youtube

Sort Order: Enter sequence number

6. Social Media Information:

SOCIAL MEDIA INFORMATION

	<input type="text" value="https://www.linkedin.com/in/kishanshingala/"/>		<input type="text" value="sk_kishan"/>
	<input type="text" value="https://www.instagram.com/kishan_aarvitech/"/>		<input type="text"/>
	<input type="text" value="https://www.youtube.com"/>		<input type="text" value="https://www.facebook.com/aarvitechnology/"/>
	<input type="text" value="https://twitter.com/aarvitechnology"/>		






Share Text 

This section contains your social media information which your clients can access to view detail information about your products and promotions. Enter your full URL of respected social media.

- **Share Text** is a text which display to your clients when you share your business card.

7. Testimonials/Reviews:

TESTIMONIALS/REVIEWS


Name	Message	
Mr. Ashfaq Calcuttawala (Mountain Mc	Their clear understanding of client requirements and delivering results when it matters make them the best.	
Name	Message	
Mr. Jenish Kathiriya (Laxmi Blocks)	The Aarvi Technology team always does a great job for converting our requirement into Solution. The reports were easy to understand &	
Name	Message	
Mr. Chirag Kheni (WRP Solutions)	Semsto is a really helpful tool for me to collaborate on our Projects, Tasks, Employees, Leads, and especially Finance. And I also like all	
Name	Message	
Mr. Hemang Bokadiya (Webvolty IT So	I found semsto system very useful and it cover all modules that are required to run any IT Companies and additional may other additional	
Name	Message	
		

If you want to display Testimonials or Reviews to your clients then you can do it by this section. Showing review always add value in your portfolio and make your business card more effective.

You can add as many as testimonials as you wish.

8. Resources/Links

More you share with your clients more benefits you will get. If you have some resources like Brochure, Website, Article in other site, Blog, etc. You can share it with your clients with this section.

RESOURCES/LINKS	
Name	Link
<input type="text"/>	<input type="text" value="e.g. https://paypal.me/yourname"/> 

You can add as many as Resources as you wish.

9. Payment Details

You may enter your payment information here, including your bank account information, gPay number, phone pay number, Paytm number, and QR code of the payment link. When a customer wants to pay you, you don't need to dig out your account information and email it to them; just provide your business card information for them to quickly obtain your payment information.

PAYMENT DETAILS

GPay

9328070037


PhonePe

Paytm

Barcode

Choose File

No file chosen



Kishan Chingale
Kishan Chingale
Kishan Chingale
Kishan Chingale

Bank Details

Bank Name

ICICI BANK

Account Type

Current

Account No

183805001439

Account Name

Aarvi Technology

IFSC Code

ICIC0004371

Bank Address

Mota Varachha

We will add more and more information in this section as per your convenience

10. That's It! Now your card is ready! and you can see this card in action by <https://www.letsgetstart.com/kishan>



Empowering your World....

Software Services



Kishan Shingala
Aarvi Technology
CEO



+ Add To Contacts



+91 9328070037



+91 9328070037



info@aarvitechnology.com



https://www.aarvitechnology.com



404/Angel Business Center, ABC Circle,
Sudama Chowk, Mota Varachha, Surat,
Gujarat, India 394101

Social Media



About Me

I am Kishan Shingala. I am founder and CEO of Aarvi Technology.

If I have to share about my life, I born in small village in Amreli district and since childhood living in Surat. In my family we are 6 peoples including my parent, wife and 2 kids. I did my schooling in Surat and completed my MCA in 2006 from VNSGU. Then I started my career as software developer and work in US based company till 2015. In 2015 I started my own company Aarvi Technology.

I am on mission to improve effectiveness of all IT businesses by providing them tool which help them to manage routine operation and allow them to take data driven decisions.

I like to read book specially related with our history. I also like to play cricket and watching movies. I also like to talk about relationship. I am also early bird club member and daily wake up at 5am.

I am always ready to meet new peoples and open minded if any one need any kind of help.

About Company

I started my company Aarvi Technology in 2015 and we are a team of effective 16 persons who work to make other companies more effective by providing our solution Semsto.

Semsto helps you to manage operation related with Goals, Finance, Sales, Recruitments, Assets, Documents, HR Management and Project management.

We are on mission to improve effectiveness of all IT businesses by providing them tool which help them to manage routine operation and allow them to take data driven decisions.

We are also providing customize solutions which are budget friendly, scalable and help you to grow your business and will satisfy all your business needs.

We served in Real Estate, Health Care, Religious Organization, Financial Institute, Lawyers, Diamond Industries, Jewellery Industries, Manufacturer, Auto Mobile, Tourism and Textile Industries. We developed from very small application to large scale ERP Applications. We have more than 50 happy customers.

Our Products



Semsto

E-Token

[Quick Enquiry](#) [View More](#)

[Quick Enquiry](#) [View More](#)



Lets Get Start

Easy Constuction

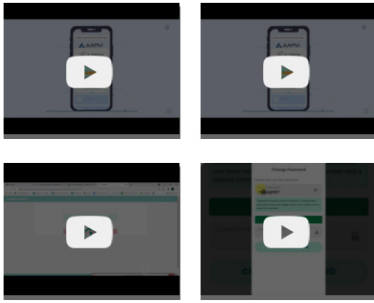
[Quick Enquiry](#) [View More](#)

[Quick Enquiry](#) [View More](#)

Gallery



Video



Testimonial & Resource

Testimonial

I found semsto system very useful and it cover all modules that are required to run any IT Companies and additional may other additional option which will definitely improve my productivity and I am eager to explore all modules of this.

– Mr. Hemang Bokadiya (Webvolty IT Solution)

Semsto is a really helpful tool for me to collaborate on our Projects, Tasks, Employees, Leads, and especially Finance. And I also like all types of reports to analyze weekly/monthly activities, I recommend this useful tool to all IT and Non-IT companies to make your day-to-day process easy & automated. And very thanks to the Aarvi team for customizing the product as per our needs & immediate support.

– Mr. Chirag Kheni (WRP Solutions)

The Aarvi Technology team always does a great job for converting our requirement into Solution. The reports were easy to understand & the data was compiled in ways which helped us identify areas to concentrate on for improvement. This has become a valuable tool for determining how we can better satisfy our customers. We are glad to have work with this company and make sure will work with.

– Mr. Jenish Kathiriya (Laxmi Blocks)

Their clear understanding of client requirements and delivering results when it matters make them the best.

– Mr. Ashfaq Calcuttawala (Mountain Monk Consulting)

Payment Details

Bank Details

Bank Name	A/C Type
ICICI BANK	Current
A/C Number	A/C Name
183805001439	Aarvi Technology
IFSC Code	Branch Address
ICIC0004371	Mota Varachha



Scan for pay



GPay : 9328070037

Google Map



Enquiry Form



I'm not a robot



reCAPTCHA
Privacy - Terms

Send Enquiry



Home



About



Products

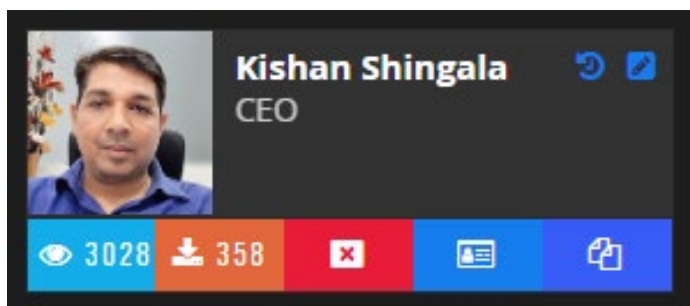


Gallery



Payments

11.Card Analytics provide you information like how many times your card is viewed and downloaded.



Indicate how many times your card is viewed.



Indicate how many times your card is downloaded.




used to Enable/Disable card, suppose you have few employees and you want to disabled card for employee who left then you can do using this icon




used to view your Digital Business Card.



12.Card View History:

If you click on this button then it will open details like when your card is viewed with  IP address of clients.

VIEW HISTORY			
mm / dd / yyyy	To	mm / dd / yyyy	Clear
SEARCH	SHOW ALL	EXPORT	BACK
Total: 2577			
PERSON NAME	CARD NAME	VIEW DATE TIME	IP ADDRESS
Kishan Shingala	kishan	12-01-2023 17:12:36	171.50.186.112
Kishan Shingala	kishan	12-01-2023 09:11:30	77.75.79.31
Kishan Shingala	kishan	12-01-2023 08:14:19	129.146.158.17
Kishan Shingala	kishan	12-01-2023 00:37:25	223.233.71.248
Kishan Shingala	kishan	11-01-2023 22:00:05	52.165.174.16
Kishan Shingala	kishan	11-01-2023 20:37:50	43.240.11.149
Kishan Shingala	kishan	11-01-2023 19:10:11	66.249.75.209
Kishan Shingala	kishan	10-01-2023 22:04:34	171.50.187.8

13.Card Download History:

If you click on  358 then it will open details like when your card is downloaded with IP address of clients.

DOWNLOAD HISTORY			
mm / dd / yyyy 	To	mm / dd / yyyy 	Clear
Total: 415			
PERSON NAME	CARD NAME	VIEW DATE TIME	IP ADDRESS
Kishan Shingala	kishan	12-01-2023 14:24:11	114.119.136.188
Kishan Shingala	kishan	12-01-2023 09:43:07	66.249.72.175
Kishan Shingala	kishan	11-01-2023 19:12:28	114.119.149.171
Kishan Shingala	kishan	11-01-2023 18:19:29	114.119.148.255
Kishan Shingala	kishan	11-01-2023 16:14:50	114.119.137.98
Kishan Shingala	kishan	11-01-2023 10:01:39	114.119.129.237
Kishan Shingala	kishan	11-01-2023 07:10:10	114.119.151.12

You can have more then one card in your portal as per your purchase package.

14.Theme:

section helps you to change look and feel of your cards, you can customize your card with this section and can also view preview of your card.

THEMES

Theme Name

Theme1

Background Image

Browse... No file selected.

Logo Back Color

322DCC

Title Font Color

CF1711

Title Background Color

CCCCCC

Text Background Color

FFFFFF

Text Color

212021

Icon Background Color

000000

Font Type

Lucida Grande, Lucida Sans Unicode, v

Selected Tab Back Color

0F55CF

Selected Tab Font Color

Button Background Color

CF1711

Button Foreground Color

CF941F

Is Default? ?

SUBMIT

RESET

BACK

company name

COMPANY NAME

JOHN DEO

CEO

Keas 69 Str.15234,
ChalandriAthens,Greece

+1 444 555 4556

demo@companyname.com

http://www.companyname.ai/

SOCIAL MEDIA

f

t

y

in

ABOUT ME

It is a long established fact that a reader will be distracted by the readable content of a page when looking at its layout. The point of using Lorem Ipsum is that it has a more-or-

Here you can customize almost everything in your card even font also. You can create more then one theme to give different look and feel as per upcoming events or festivals. At a time, you can make any one Theme default and it will be applied to your card. **Make Theme Default to applied its effect in your card.**

➤ Manage Plans and Payments

By default, we give you 1 Month free demo package when you register. If you want to continue after 30 days, then you need to renew your existing package as per your requirements.

1. My Plan page display your current plan and future plans if you already renew.

MY PLANS				
Plan name	Expiry Date	Purchase Date	Amount	VIEW HISTORY
Active Plan				
Demo	5th Feb 2023	5th Jan 2023	-	RENEW/UPGRADE NOW

From this screen you can renew your plan or can also add additional users if you have corporate plan.

2. Renew Plan

- Click on Renew/Upgrade Now in above screen.

My Plans

Current Plan Details

Plan: Demo

Paid Amount: -

Select Plan

You Will Be Charged:

Plan Duration:

RENEW NOW

- Please select appropriate plan which is suitable for your business need. You can compare plans from our website <http://www.letsgetstart.com/>.

The screenshot shows a dark-themed modal window titled "My Plans" with a close button in the top right corner. Below the title is a section titled "Current Plan Details". It displays "Plan: Demo" and "Paid Amount: -". A dropdown menu is open, showing "Corporate Plan (Rs.600.00)". Below this, there is a white input field containing the number "4" and the text "Rs.500.00/User" to its right. The total charge is shown as "You Will Be Charged: Rs.2,600.00" and the duration as "Plan Duration: 1 Years". At the bottom is a large blue button labeled "RENEW NOW".

My Plans

Current Plan Details

Plan: Demo
Paid Amount: -

Corporate Plan (Rs.600.00)

4 Rs.500.00/User

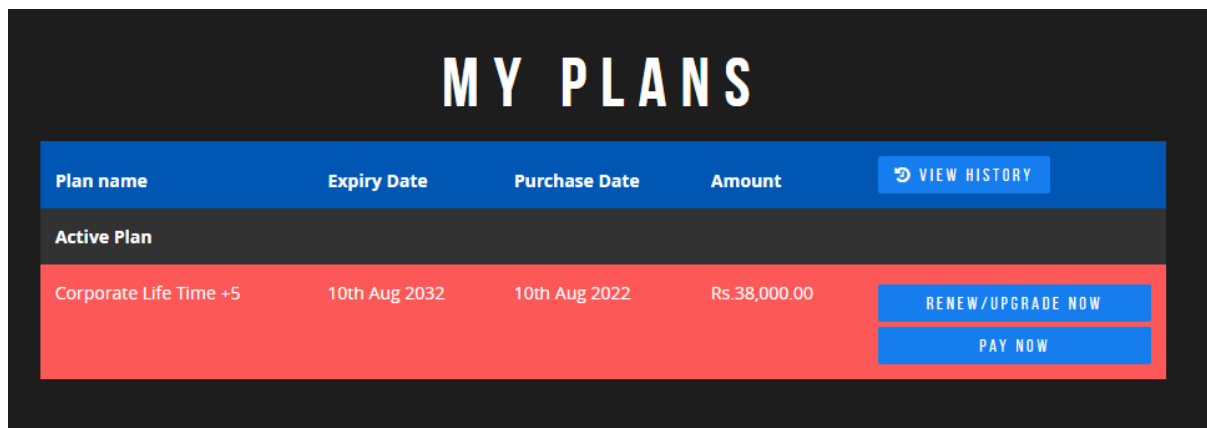
You Will Be Charged: Rs.2,600.00
Plan Duration: 1 Years

RENEW NOW

- c. If your plan supports additional users, then it will prompt you to add additional users if you want to purchase and show you amount.
- d. Now its time to make payment so click on RENEW NOW, it will redirect you to payment gateway site at where you have to make payment using either Debit Card, Credit Card or Bank Account. Once your payment completed you will be again redirected to our site and you can see your plan and you can also download invoice for it.

3. Make Payment for Plan

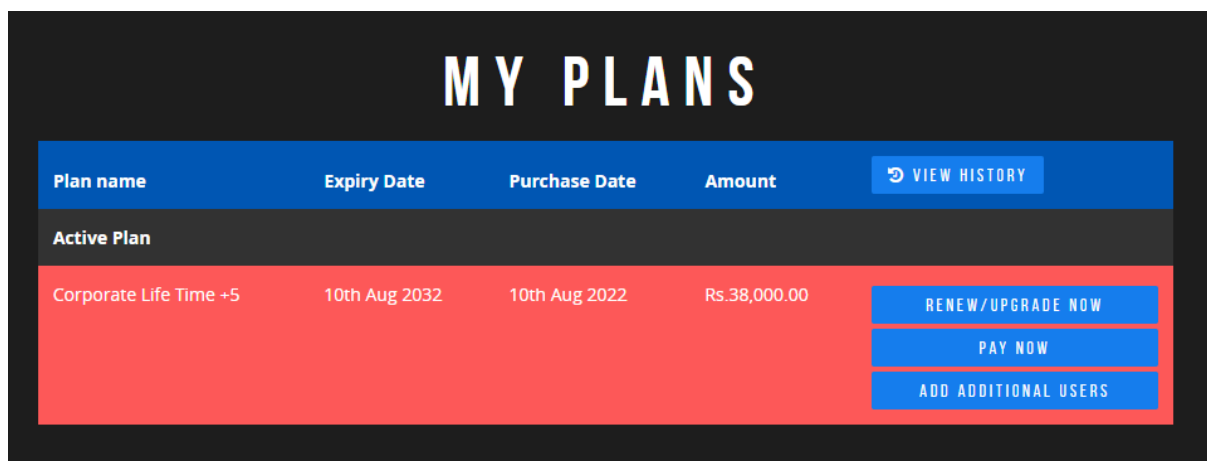
- a. If we assigned plan from our end and if your payment is pending then you can make it by going to My Plan Page.



- b. Click on PAY NOW button in above screen so it will redirect you to payment gateway site at where you have to make payment using either Debit Card, Credit Card or Bank Account. Once your payment completed you will be again redirected to our site and you can see your plan can download Invoice for payments.

4. Add Additional Users

- a. If you have Corporate Plan, then you can also add additional users to your plan.



- b. Click on ADD ADDITIONAL USRES button in above screen so it will open below screen to enter additional users and show you amount for it.

Additional User

Additional User:

Rs.6,000.00/User

You Will Be Charged: 0

PAY NOW

- c. Now click on PAY NOW, which will redirect you to payment gateway site at where you have to make payment using either Debit Card, Credit Card or Bank Account. Once your payment completed you will be again redirected to our site and you can see your plan and you can also download invoice for it.

➤ Invoices & Payments

In this section you can view/download invoices for all your payments and if for any reason you have to make additional payment then you can also do it from this section. My Plan page display your current plan and future plans if you already renew.

- **My Payments**

MY PAYMENTS						
MAKE PAYMENT						
Invoice#	Plan	Payment Date	Payment Amount	Payment Ref#	Remark	Invoice
7		23rd Dec 2022	Rs.10.00	1671767785	Tets by vishnu	INVOICE
1	Corporate Life Time	10th Aug 2022	Rs.38,000.00			INVOICE

This section list all your payments and provide you plan related information you can also download invoice from this section. Below is a sample for invoice.



INVOICE

Invoice Number# LGT-7
Date: 23-12-2022

FROM

Aarvi Technology
404/ Angel Business Center, ABC Circle, Near
Sudama Chowk
Mota Varachha
Surat, Gujarat, India 394101
GST Number: 24BIOPS3315R1ZK

BILL TO

Aarvi Technology
Kishan Shingala
404/Angel Business Center, ABC Circle, Sudama
Chowk, Mota Varachha
Surat, Gujarat 394101 India

Plan

General Payment

Currency: **INR**

Rs.10.00

Sub Total	Rs.8.35
CGST @ 9%	Rs.0.83
SGST @ 9%	Rs.0.83
Net Total	Rs.10.00
Amount Paid	Rs.10.00
Balance Due	Paid In Full

- **Make Payment**

You can pay any additional payment for adjustment of your plan or users. Click on Pay Now button in above screen and it will ask you for amount so please enter amount and click on PAY NOW.

Pay Now

INR

38000

Remark:

PAY NOW

Now click on PAY NOW, which will redirect you to payment gateway site at where you have to make payment using either Debit Card, Credit Card or Bank Account. Once your payment completed you will be again redirected to our site and you can see your invoice.

➤ Help & Support

We are always available for you whenever you need and you can reach us by generating ticket in this section

1. Ask for Support/Help
 - Go to Ask for Help? Section.

HELP/SUPPORT

All Pending ▾

dd-mm-yyyy ▾ To dd-mm-yyyy ▾

Total: 2

7 want to understand the full functionality of how to create my business card. [VIEW DETAILS](#)

Rahul Radadiya

2614616881

sales@aarvitechnology.com

Request Date
12-01-2023 18:07:19

Last Response Date

Status
Pending

Priority
Low

6 want to purchase a corporate plan with 10 additional users please guide me on how to do it. [VIEW DETAILS](#)

Rahul Radadiya

2614616881

sales@aarvitechnology.com

Request Date
12-01-2023 18:05:45

Last Response Date

Status
Pending

Priority
Low

- Now click on ASK FOR HELP! Button

ASK FOR HELP?

Name*	<input type="text" value="Kishan Shingala"/>
Phone	<input type="text"/>
E-mail	<input type="text" value="info@aarvitechnology.com"/>
Question*	<input type="text"/>
File	<input type="button" value="Choose File"/> No file chosen
Priority*	<input type="text" value="Low"/>
<input type="button" value="SAVE"/>	

Here you need to fill all information in detail so we will be notified about this and will respond you on it as soon as possible. You need to refer current section to view update about your request and you will also be notified by email when we update your ticket request.

➤ Digital Business Card

Digital Business Card is help you to make your life easier for sharing your information with clients. Below are benefits of using Digital Business Card.

1. Share Card: Sharing is important for business growth and we give you many options to share your card like WhatsApp, Skype, Facebook and providing almost all social sites to share your card with others.

2. Add to Contact: You can click on **Add to Contact** button and it help your clients to store your all information in his phonebook within a single click.

3.QR Code: Suppose you are participating for expo and don't have time to share your information then with help of QR code your visitors can open your digital card.

4. Navigation: If customer want to visit you and don't aware of your address then they can open your address in google map just with a click.

5. Phone Call: Your client can call you simply by clicking on your phone number so then don't have to type your number.

6. WhatsApp: Your client can WhatsApp you simply by clicking on your phone number and even they don't have to store your phone number in address book.

7. Mail: Your client can mail you by simply click on your email address and don't have to write your email address.

8. Website: You client can visit your website with just a click.

9. Social Media: Your client can see all your social media accounts which make them aware about your products and promotions.

10. Your Bio: You can also provide short bio so client can know more about you.

11. Company Details: You can also provide details about your company.

12. Products: This section display product's information.

13. Gallery: This section display images uploaded by you. This section used to display marketing related images.

14. Video: This section display YouTube videos which you setup.

15. Testimonial & Resources: You can share your client's testimonials with other clients so yours contact will get better idea about your work.

16. Bank Details: You can share your banking information with your clients, so they don't have to contact you to make any kind of payments.

17. Google Map: You can display google map of your office location.

18. Enquiry Form: This section help you to generate inquiry. Anyone who access your card can generate inquiry for any question or concern.