

LET'S GET START DIGITAL BUSINESS CARD MANUAL

This document contains information about setup of digital card in our website and it's related information.

❖ Registration

User need to do registration on our website to create Digital Business Card. And Below are steps for registration.

1. Visit www.Letsgetstart.com
2. Click on Get Started in Left Navigation
3. Fill Below mention Information.

LET'S GET START

REGISTER

Please Register to get your Digital Business Card absolutely FREE for a MONTH!

HOME
WHY DIGITAL CARD
FEATURES
REVIEW
PRICING
GET STARTED
CONTACT
LOGIN

First Name _____

Last Name _____

Email ID _____

Mobile Number _____

Password _____

Confirm Password _____

Country
India

I'm not a robot

reCAPTCHA
Privacy - Terms

REGISTER NOW

Already Register! [CLICK HERE](#) to Login

PRODUCT OF AARZI TECHNOLOGY

PRIVACY POLICY | DISCLAIMER

4. After you fill above form, we will send you one email which you have to use to verify your email address.



Dear Kishan Shingala,

Your Business Card account is created successfully at Lets Get Start and below is your login details to setup your card. If you need any help then please feel free to contact us on +919328070037 or email us on support@letsgetstart.com.

[Verify My Email Address](#)

If you are not able to access link then copy below link in address bar to verify your email address.
<http://www.letsgetstart.com/verify-id.php?id=qQ%3D%3D>

[Click here](#) to login

User Name: kishancs@gmail.com

Password: Test12345@

Regards,
Lets Get Start

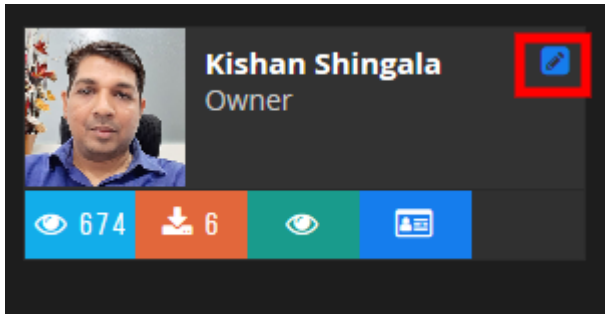
5. Above is verification mail, here you have to click on “Verify My Email Address” link and if you are not able to click on it then copy below link and paste it in your browser to verify your email.
6. After Verification of Email address, Go to login page and enter registration information to login.

A dark grey login form with white text. At the top, the word 'LOGIN' is written in large, bold, white capital letters. Below it, the instruction 'Please Enter Your Login Detail and Password.' is shown. There are two input fields: 'Email ID' and 'Password', each with a white underline. Below the 'Password' field is a white button with the text 'LOGIN' in blue. Underneath the button is a checkbox labeled 'Remeber Me' and a link 'FORGOT PASSWORD?' in blue. At the bottom, there is a link 'Don't have account? CLICK HERE to Register' in blue.

7. Now you have access to your account, and you are ready to setup your Digital Business Card.

❖ Card Setup

1. Now you are able to see that one card is already created for you based on your registration information's but this information is not sufficient, so you have to give more details to make your card more valuable.



2. In above card click on Edit Icon which we marked as red and then you need to fill all information likes Personal Information, Contact Information, Social Information, Testimonials, Links and Extra Details.

3. **Personal Information:** This section contains your personal information and your URL for card setup.

PERSONAL INFORMATION

Name*
Kishan Shingala

Designation
Owner

Company Name
Aarvi Technology

Company Tagline

Page URL * ?
kishan

Industry Type
Software Services

Country
India

State
Gujarat

City
Surat

Zip Code
395006

Address 1 *
4th Floor, Guardian House

Address 2
Udhna Darawaja, Ring Road

Profile Photo
Browse... No file selected.

Company Logo
Browse... No file selected.

QRcode Image
Browse... No file selected.

Referred By
Other

Member Bio

B I [Icons] [Source]

Aarvi Technology is a company establish by expert who has having experience of over 10 years in IT Industries. We are providing customize solutions which will satisfy all your business needs. We are providing solutions which are budget friendly, scalable and help you to grow your business.

We already served in Real Estate, Health Care, Religious Organization, Financial Institute, Lawyers, Diamond Industries, Jewelry Industries, Manufacturer and Textile Industries. We developed from very small application to large scale ERP Applications. We have more than 50 happy customers.

body

- **Page URL** is name by which you can access your card E.g. If you enter “kishan” then you can access your card by <https://www.letsgetstart.com/kishan>. Once any name used for URL then it will not be allowed you to use for other user.
- **QR Code** is any kind of QR code which contain any kind of Information.
- **Member Bio** is a section in which you can write anything about you.

4. **Contact Information:** This section contains your contact information.

PERSONAL INFORMATION	
CONTACT INFORMATION	
Phone	Mobile*
<input type="text" value="+91 4545454545454"/>	<input type="text" value="+91 9328070037"/>
Whatsapp	E-mail
<input type="text" value="+91 9328070037"/>	<input type="text" value="info@aarvitechnology.com"/>
Website	Location Link
<input type="text" value="https://www.aarvitechnology.com"/>	<input type="text" value="https://www.google.com/maps/place/"/>
SOCIAL MEDIA INFORMATION	
TESTIMONIAL	
RESOURCES/LINKS	
EXTRA DETAILS	
<input type="button" value="SUBMIT"/> <input type="button" value="BACK"/>	

- **Location Link** is a link about your address which you can get from maps.google.com. If you provide this information, then your clients can directly open your location by clicking on your address.

5. **Social Media Information:** This section contains your social media information which your clients can access to view detail information about your products and promotions.

PERSONAL INFORMATION

CONTACT INFORMATION

SOCIAL MEDIA INFORMATION

WhatsApp: sk_kishan

Facebook: https://www.facebook.com/aarvitechnolc

Google+

Twitter: https://twitter.com/aarvitechnology

YouTube

LinkedIn: https://www.linkedin.com/in/kishanshing

Share Text ?

Hi from Kishan Shingala! Please have a look at

- **Share Text** is a text which display to your clients when you share your business card with your clients.

6. **Testimonials/Reviews:** If you want to display Testimonials or Reviews to your clients then you can do it by this section. It is always useful to display reviews because it helps them to take quick decision.

TESTIMONIALS/REVIEWS

Name: Mr. Ashfaq Calcuttawala (Mounta)

Message: Their clear understanding of client requirements and delivering results when it matters make them the best.

Name: Mr. Jenish Kathiriya (Laxmi Blocks)

Message: The Aarvi Technology team always does a great job for converting our requirement into Solution. The reports

Name:

Message:

You can add as many as testimonials as you wish.

7. **Resources/Links:** More you share with your clients more benefits you will get. If you have some resources like Brochure, Payment Link, Blog, etc. You can share it with your clients with this section.

The screenshot shows a section titled "RESOURCES/LINKS" with a dark background and a blue header. It contains five rows of input fields for "Name" and "Link", each with a blue delete button (trash icon) to its right. The first row has "Brochure" and "https://www.aarvitechnology.com/brc". The second row has "All Products Brochure" and "https://www.aarvitechnology.com/brc". The third row has "What's New" and "http://www.letsgetstart.com". The fourth row has "Call Back Request" and "https://www.aarvitechnology.com/Co". The fifth row has an empty "Name" field and "e.g. https://paypal.me/yourname" in the "Link" field, with a blue plus button to its right.

You can add as many as Resources as you wish.




8. **Extra Details:** You can share additional information like your UPI Id or Bank Information with clients.

The screenshot shows a section titled "EXTRA DETAILS" with a dark background and a blue header. It contains several input fields: "UPI ID" (empty), "Bank Name" (ICICI BANK), "Account Type" (Current), "Account No" (183805001439), "Account Name" (Aarvi Technology), "IFSC Code" (ICIC0001838), and "Bank Address" (Varachha Main Road, Varachha, Surat 395002).

We will add more and more information in this section as per your convenience.

9. can access it by your link. Below is a sample card.

10. That's It Now your card is ready! and you

AARVI TECHNOLOGY
KISHAN SHINGALA
OWNER

4th Floor, Guardian House, Udhna Darawaja, Ring Road, Surat, Gujarat, India 395006

+91 9328070037





+91 4545454545454

+91 9328070037

info@aarvitechnology.com

<https://www.aarvitechnology.com>

SOCIAL MEDIA

ABOUT ME

Aarvi Technology is a company establish by expert who has having experience of over 10 years in IT Industries. We are providing customize solutions which will satisfy all your business needs. We are providing solutions which are budget friendly, scalable and help you to grow your business.

We already served in Real Estate, Health Care, Religious Organization, Financial Institute, Lawyers, Diamond Industries, Jewelry Industries, Manufacturer and Textile Industries. We developed from very small application to large scale ERP Applications. We have more than 50 happy customers.

Testimonial **Links** **Bank Details**

The Aarvi Technology team always does a great job for converting our requirement into Solution. The reports were easy to understand & the data was compiled in ways which helped us identify areas to concentrate on for improvement. This has become a valuable tool for determining how we can better satisfy our customers. We are glad to have work with this company and make sure will work with.

Mr. Jenish Kathiriya (Laxmi Blocks)

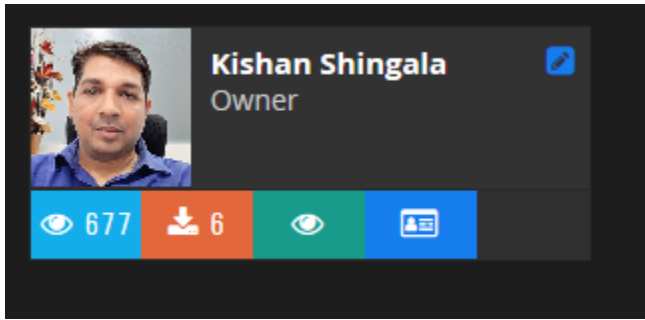
Their clear understanding of client requirements and delivering results when it matters make them the best.


Mr. Ashfaq Calcuttawala (Mountain Monk Consulting)

LET'S GET START **GET YOUR CARD FREE FOR MONTH!**


You can see this card in action by <https://www.letsgetstart.com/kishan>

11. Card Analytics provide you information like how many times your card is viewed and downloaded.



 Indicate how many times your card is viewed.

 Indicate how many times your card is downloaded.

 used to Enable/Disable card, suppose you have few employees and you want to disabled card for employee who left then you can do using this icon.

 used to view your Digital Business Card.


12. **Card View History:** If you click on  then it will open details like when your card is viewed with IP address of clients.

VIEW HISTORY

dd/mm/yyyy To dd/mm/yyyy Clear SEARCH SHOW ALL EXPORT BACK

Total: 4

PERSON NAME	CARD NAME	VIEW DATE TIME	IP ADDRESS
Pratik Chavda	pratik	20-06-2019 13:02:49	148.64.56.112
Pratik Chavda	pratik	20-06-2019 12:40:53	8.37.70.201
Pratik Chavda	pratik	20-06-2019 12:22:51	103.12.193.14
Pratik Chavda	pratik	20-06-2019 12:03:11	103.12.193.14

12. **Card Download History:** If you click on  then it will open details like when your card is downloaded with IP address of clients.

DOWNLOAD HISTORY

mm / dd / yyyy To mm / dd / yyyy Clear SEARCH SHOW ALL EXPORT BACK

Total: 2

PERSON NAME	CARD NAME	VIEW DATE TIME	IP ADDRESS
Kishan Shingala	kishan	20-06-2019 16:01:59	49.34.145.85
Kishan Shingala	kishan	19-06-2019 11:59:21	106.222.46.95

You can have more then one card in your portal as per your purchase package.

13. **Theme** section helps you to change look and feel of your cards, you can customize your card with this section and can also view preview of your card.

THEMES

Theme Name: demo

Background Image: Browse... No file selected.

Logo Back Color: FFF3F0

Title Font Color: FFFFFFFF

Title Background Color: 1269FF

Text Background Color: FFFFFFFF

Text Color: 212021

Icon Background Color: 1279FF

Font Type: Lucida Grande, Lucida

Selected Tab Back Color: 0F55CF

Selected Tab Font Color: FFFFFFFF

Button Background Color: 0F55CF

Button Foreground Color: 0A3787

Is Default?

SUBMIT RESET BACK

company name

COMPANY NAME
JOHN DEO
CEO

Keas 69 Str.15234,
ChalandriAthens,Greece

+1 444 555 4556

demo@companyname.com

http://www.companyname.ai/

SOCIAL MEDIA

f t y in

ABOUT ME

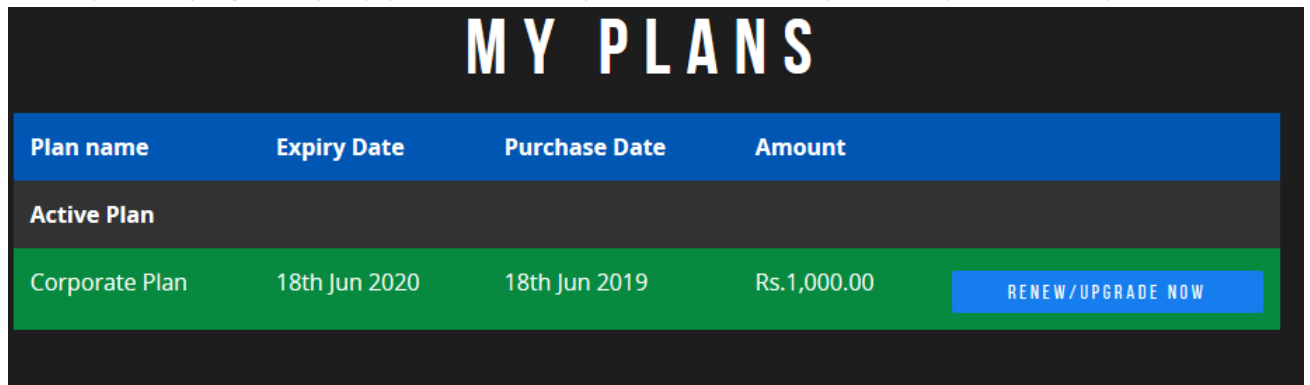
It is a long established fact that a reader will be distracted by the readable content of a page when looking at its layout. The point of

Here you can customize almost everything in your card even font also. You can create more than one theme to give different look and feel as per upcoming events or festivals. At a time, you can make any one Theme default and it will be applied to your card. **Make Theme Default to applied its effect in your card.**

❖ Manage Plans and Payments

By default, we give you 1 Month free demo package when you register. If you want to continue after 30 days, then you need to Renew your existing package as per your requirements.

1. My Plan page display your current plan and future plans if you already renew.

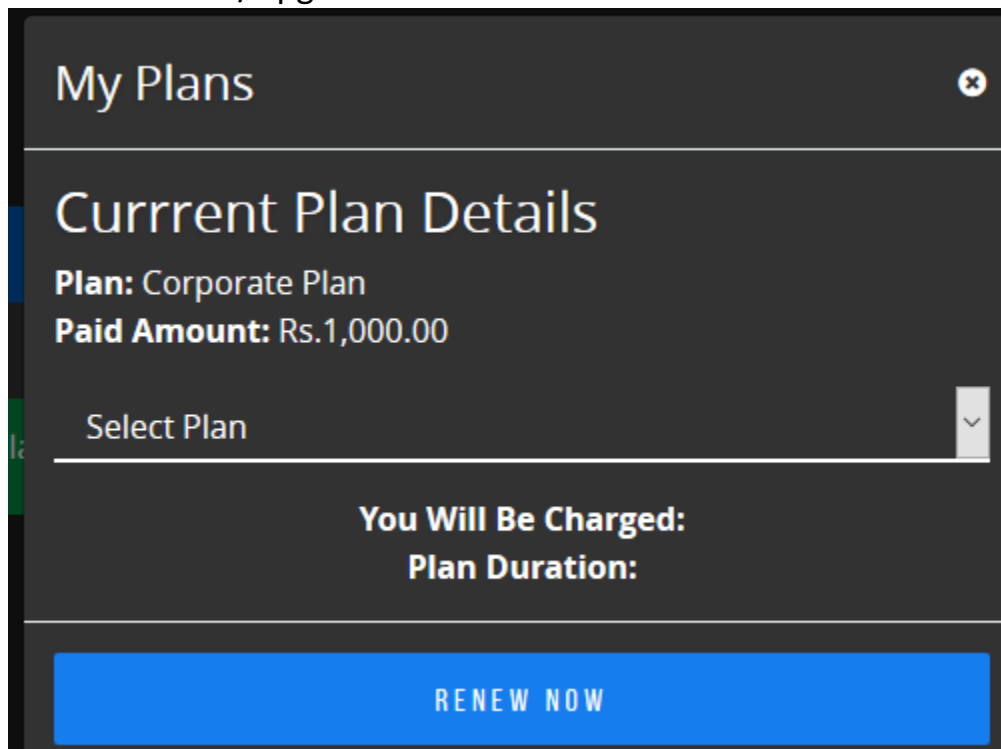


Plan name	Expiry Date	Purchase Date	Amount	
Active Plan				
Corporate Plan	18th Jun 2020	18th Jun 2019	Rs.1,000.00	RENEW/UPGRADE NOW

From this screen you can renew your plan or can also add additional users if you have corporate plan.

2. Renew Plan

- a. Click on Renew/Upgrade Now in above screen.



My Plans ✕

Current Plan Details

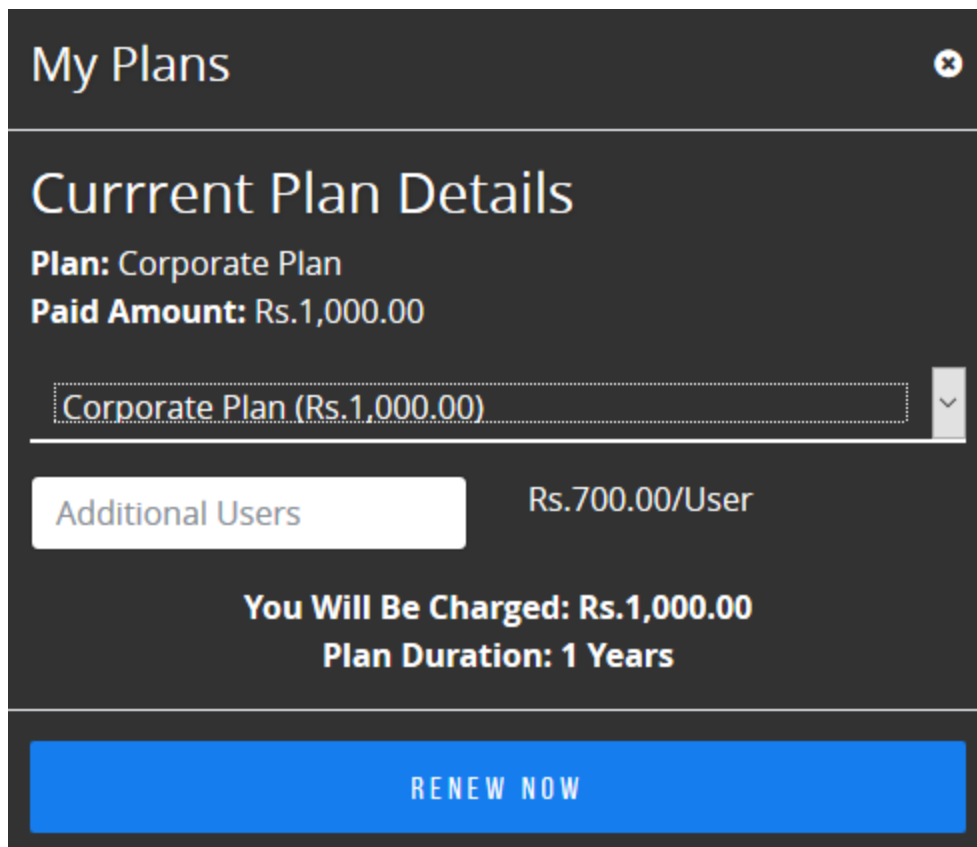
Plan: Corporate Plan
Paid Amount: Rs.1,000.00

Select Plan ▼

You Will Be Charged:
Plan Duration:

[RENEW NOW](#)

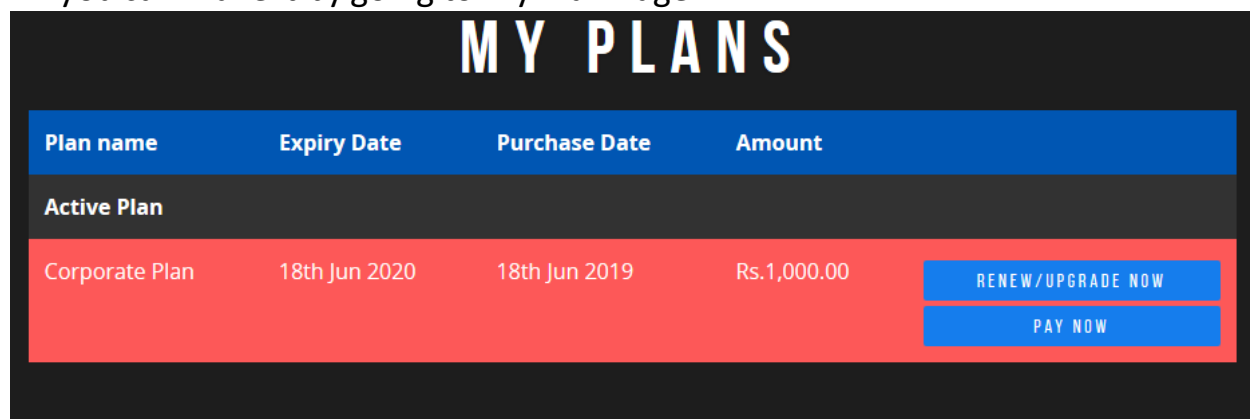
- b. Please select appropriate plan which is suitable for your business need. You can compare plans from our website <http://www.letsgetstart.com/>.



- c. If your plan supports additional users, then it will prompt you to add additional users if you want to purchase and show you amount.
- d. Now its time to make payment so click on RENEW NOW, it will redirect you to payment gateway site at where you have to make payment using either Debit Card, Credit Card or Bank Account. Once your payment completed you will be again redirected to our site and you can see your plan and you can also download invoice for it.

3. Make Payment for Plan

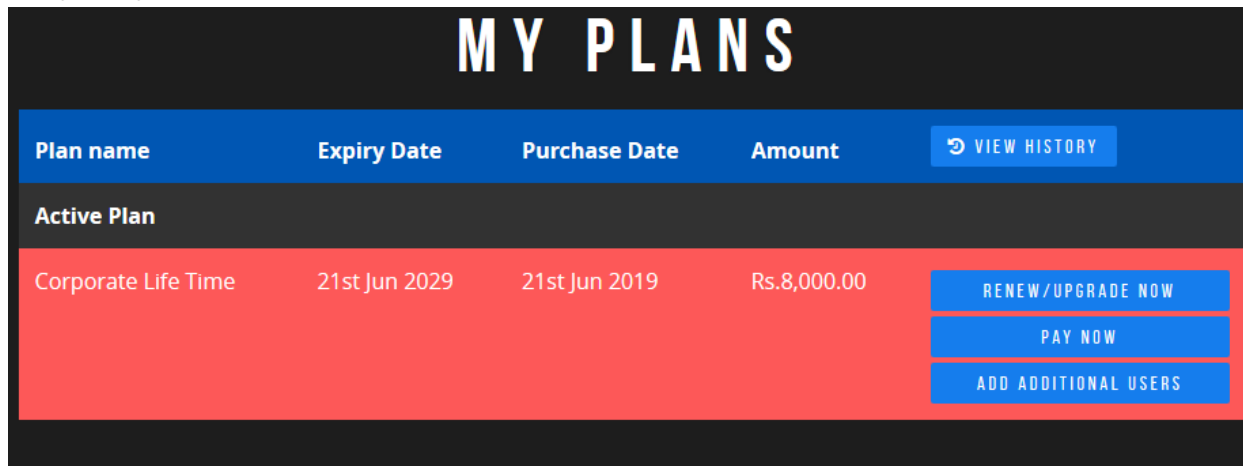
- a. If we assigned plan from our end and if your payment is pending then you can make it by going to My Plan Page.



- b. Click on PAY NOW button in above screen so it will redirect you to payment gateway site at where you have to make payment using either Debit Card, Credit Card or Bank Account. Once your payment completed you will be again redirected to our site and you can see your plan can download Invoice for payments.

4. Add Additional Users

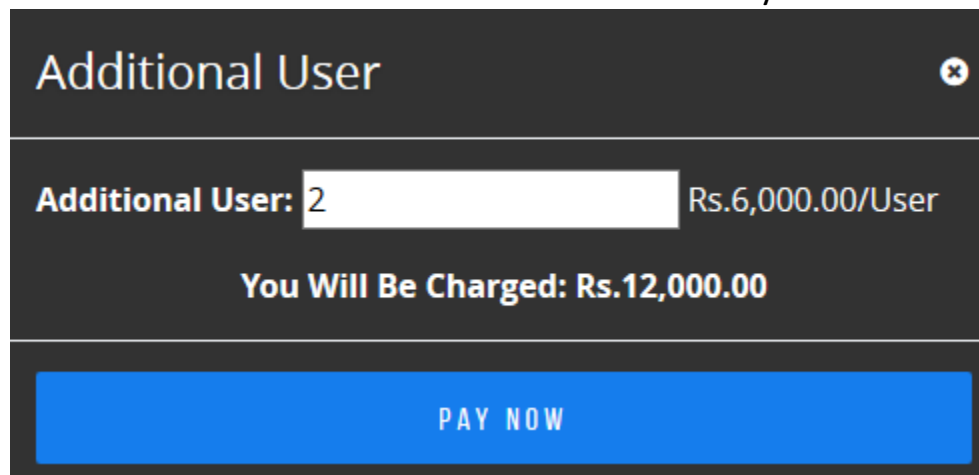
- a. If you have Corporate Plan, then you can also add additional users to your plan.



The screenshot shows a 'MY PLANS' interface with a table of active plans. The table has columns for Plan name, Expiry Date, Purchase Date, and Amount. A 'VIEW HISTORY' button is located in the top right corner. The active plan is 'Corporate Life Time' with an expiry date of '21st Jun 2029' and a purchase date of '21st Jun 2019', costing 'Rs.8,000.00'. Three buttons are visible on the right side of the plan row: 'RENEW/UPGRADE NOW', 'PAY NOW', and 'ADD ADDITIONAL USERS'.

Plan name	Expiry Date	Purchase Date	Amount	
Corporate Life Time	21st Jun 2029	21st Jun 2019	Rs.8,000.00	RENEW/UPGRADE NOW PAY NOW ADD ADDITIONAL USERS

- b. Click on ADD ADDITIONAL USRES button in above screen so it will open below screen to enter additional users and show you amount for it.



The screenshot shows a modal titled 'Additional User' with a close button in the top right corner. It displays 'Additional User: 2' in a text input field, followed by 'Rs.6,000.00/User'. Below this, it states 'You Will Be Charged: Rs.12,000.00'. At the bottom, there is a large blue button labeled 'PAY NOW'.

- c. Now click on PAY NOW, which will redirect you to payment gateway site at where you have to make payment using either Debit Card, Credit Card or Bank Account. Once your payment completed you will be again redirected to our site and you can see your plan and you can also download invoice for it.

❖ Invoices & Payments

In this section you can view/download invoices for all your payments and if for any reason you have to make additional payment then you can also do it from this section.

My Payments

MY PAYMENTS						
MAKE PAYMENT						
Invoice#	Plan	Payment Date	Payment Amount	Payment Ref#	Remark	Invoice
1	Corporate Plan	18th Jun 2019	Rs.1,000.00	1560842048	Plan Renew	INVOICE

This section list all your payments and provide you plan related information you can also download invoice from this section. Below is a sample for invoice.



INVOICE

Invoice Number #1
Date: 18-06-2019

FROM

Aarvi Technology
4th Floor, Guardian House
Udhna Darwaja
Surat - 395002

BILL TO

Aarvi Technology
Kishan Shingala
4th Floor, Guardian House, Udhna Darawaja, Ring Road
Surat, Gujarat 395006 India

Plan

Corporate Plan

Currency: INR

Rs.1,000.00

Net Amount

Rs.1,000.00

Amount Paid

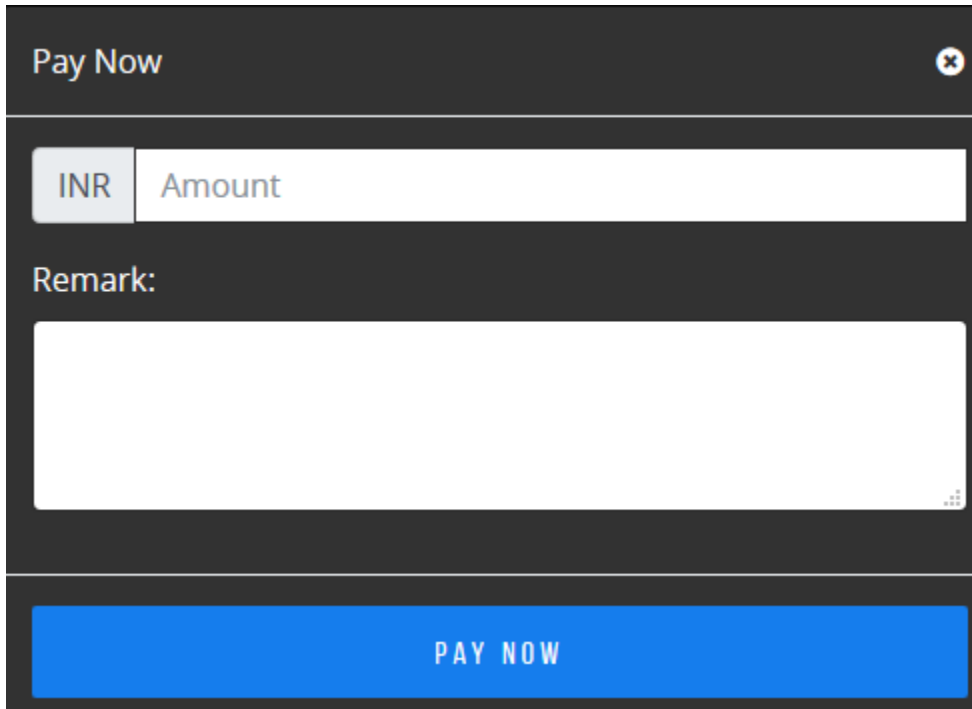
Rs.1,000.00

Balance Due

Paid In Full

Make Payment

You can pay any additional payment for adjustment of your plan or users. Click on Pay Now button in above screen and it will ask you for amount so please enter amount and click on PAY NOW.



The image shows a dark-themed modal window titled "Pay Now" with a close button in the top right corner. Below the title bar, there is a currency selector set to "INR" and a text input field labeled "Amount". Underneath is a "Remark:" label followed by a larger text input area. At the bottom of the modal is a prominent blue button with the text "PAY NOW" in white capital letters.

Now click on PAY NOW, which will redirect you to payment gateway site at where you have to make payment using either Debit Card, Credit Card or Bank Account. Once your payment completed you will be again redirected to our site and you can see your invoice.

❖ Help & Support

We are always available for you whenever you need and you can reach us by generating ticket in this section.

1. Ask for Support/Help
 - Go to Ask for Help? Section.




HELP/SUPPORT

Search.. All Pending mm / dd / yyyy To mm / dd / yyyy Clear

SEARCH SHOW ALL ASK FOR HELP?



Total: 2

2 I want to purchase Corporate Plan with 10 additional users so please guide me how to do it. [VIEW DETAILS](#)

 Kishan Shingala  324234234324234  info@aarvitechnology.com

Request Date	Last Response Date	Status	Priority
18-06-2019 17:06:51	18-06-2019 17:16:41	Processing	Medium

1 I want to understand full functionality of how creating my business card. [VIEW DETAILS](#)

 Kishan Shingala  info@aarvitechnology.com

Request Date	Last Response Date	Status	Priority
18-06-2019 12:47:35	18-06-2019 17:04:54	Pending	Medium

- Now click on ASK FOR HELP! Button

ASK FOR HELP?

Name*	<input type="text" value="Kishan Shingala"/>
Phone	<input type="text" value="9328070011"/>
E-mail	<input type="text" value="info@aarvitechnology.com"/>
Question*	<input type="text" value="I want to customize color of my card! Please do needful."/>
File	<input type="button" value="Browse..."/> No file selected.
Priority*	<input type="text" value="Low"/>
<input type="button" value="SAVE"/>	

Here you need to fill all information in detail so we will be notified about this and will respond you on it as soon as possible. You need to refer current section to view update about your request and you will also be notified by email when we update your ticket request.

❖ Digital Business Card

Digital Business Card is help you to make your life easier for sharing your information with clients. Below are benefits of using Digital Business Card.

1. **Share Card:** Sharing is important for business growth and we give you many options to share your card like Whats App, Skype, Facebook and providing almost all social sites to share your card with others.
2. **Store in Phonebook:** You can download vCard and it help your clients to store your all information in his phonebook within a single click.
3. **QR Code:** Suppose you are participating for expo and don't have time to share your information then with help of QR code your visitors can open your digital card.
4. **Navigation:** If customer want to visit you and don't aware of your address then they can open your address in google map just with a click.
5. **Phone Call:** Your client can call you simply by clicking on your phone number so then don't have to type your number.
6. **Whats App:** Your client can Whats App you simply by clicking on your phone number and even they don't have to store your phone number in address book.
7. **Mail:** Your client can mail you by simply click on your email address and don't have to write your email address.
8. **Website:** You client can visit your website with just a click.
9. **Social Media:** Your client can see all your social media accounts which make them aware about your products and promotions.
10. **Your Bio:** You can also provide short bio so client can know more about you.
11. **Testimonials:** You can share your client's testimonials with other clients so yours contact will get better idea about your work.
12. **Links/Resource:** You can share your resources like Brochure, Payment Link, Blog with your clients.
13. **Bank Details:** You can share your banking information with your clients, so they don't have to contact you to make any kind of payments.